

| OFFICE USE | |
|---------------|-------|
| Rec. No. | |
| Burial Reg. | |
| Grant No. | |
| Grave No. | |
| Depth: | |
| Grave Marker: | |
| Organist: | |
| Fee: | |

Notice of Interment

OCKLYNGE **LANGNEY CEMETERY**
(Tick as appropriate)

(Please tick)
FULL INTERMENT
CREMATED REMAINS

(The grant of the Rights of Burial should accompany all applications requiring the re-opening of a grave)

| Date and Time of Burial | Day | Date | Time |
|---|--------------|--|--------|
| Grave details: New <input type="checkbox"/> <i>(Tick as appropriate)</i> Re-open <input type="checkbox"/> Unpurchased <input type="checkbox"/> | Grave Number | Consecrated <input type="checkbox"/> General <input type="checkbox"/> <i>(Tick as appropriate)</i> | Depth: |

Full names of Deceased:

Permanent Address

(Delete as appropriate)

Parishioner Non Parishioner

(Note: Person resident in the Borough of Eastbourne for six months prior to death or who was residing in the said Borough at the time the Exclusive Right of Burial was purchased is a parishioner)

Occupation of Deceased, or if a Minor
Names and Address of Parents.

| Age of Deceased | Sex of Deceased | Marital Status |
|-----------------|-----------------|----------------|
|-----------------|-----------------|----------------|

Date of Death

Address where death occurred:

(Delete as appropriate)

SERVICE: CEMETERY CHAPEL DIRECT TO GRAVE GRAVESIDE SERVICE

If interment of cremated remains, are family attending? YES / NO *(Delete as appropriate)*

| | |
|------------------|--------------------|
| Name of Minister | Organist: YES / NO |
| Denomination | Tape / CD |

If Re-open, state:

- a) Full names of owner
- b) Full names of person last interred
- c) Date of last interment
- d) Type of Memorial on grave?

| | | | |
|--|------------------------------------|--|-------|
| Cremated Remains Container: <i>(Please tick as appropriate)</i> | Urn <input type="checkbox"/> | Wooden Casket <input type="checkbox"/> | Size: |
| | Cardboard <input type="checkbox"/> | | |

| | | | |
|---------------------------------|-------|---------------------------------|-------|
| Casket <input type="checkbox"/> | Size: | Coffin <input type="checkbox"/> | Size: |
|---------------------------------|-------|---------------------------------|-------|

Name and Address of Funeral Director
or Applicant arranging Interment

Date:
Tel. No.
Email:

ONE OF THE FOLLOWING DECLARATIONS, WHICHEVER IS APPROPRIATE, MUST BE COMPLETED AND SIGNED

1. Unpurchased Grave

I hereby give instructions for the interment of the deceased (or the cremated remains of the deceased) named in Part 1 hereof in an unpurchased, public or common grave, in which bodies of other (unrelated) persons are, may or will be interred.

I clearly understand that I hereby acquire no private burial rights relating to this type of grave and that **no form of memorial, monument, or inscribed vase will be permitted to be placed upon the grave space.**

Full forenames & surname of relative or other person causing burial:

Signature

Address

..... Date

2. Re-opening of Purchased Grave

NOTE

Where the person to be buried is the deceased Owner, no further interment in or work on the grave will be allowed until the necessary steps have been taken to register a new owner.

The Grant of Exclusive Right of Burial must be submitted with this authorisation

I THE UNDERSIGNED being the (State if Owner, Executor of Owner, or relationship to Owner) exercising the exclusive rights of burial in Grave No. hereby authorise its opening for the purpose of the interment of the deceased or the cremated remains of the deceased named in Part 1 hereof.

I hereby undertake to hold the Borough of Eastbourne, their servants and agents harmless and indemnified against all actions proceedings claims and demands, costs, damages, and expenses, which may be brought against them or which they may pay sustain or incur by reason of the said grave having been re-opened under this authority.

Dated the day of 20

Signed: Full Name

Address:

..... Email:

Witness to the signature of the above named

3. New Purchased Grave

I wish to purchase the exclusive right of burial in a grave space of which details appear in Part 1 of this form, for a term of 75 years and request that the Deed of Grant be made to:

(Full Forenames and Surname)

..... BLOCK CAPITALS PLEASE

OF (Full postal address)

.....

Occupation and relationship to deceased

I acknowledge that I am aware that no form of memorial, other than those permitted under the council's regulations, will be allowed to be placed on the purchased grave.

Further, I have read, understood and kept for safe keeping, the Important Information for Grave Owners and agree to abide by the information therein.

Signed: Date:

Email: Tel No.:

Important Information for Grave Owners

Please retain this for your reference.

- The maximum dimensions of a full size (Adult) grave are 2' 6" (76.2cm) wide and 6' 6" (198.2cm) long. It is probable however, that the grave will be dug slightly larger than this to allow shoring to be positioned in the grave to maintain the stability of the grave walls prior to and during burial. Once the grave has settled and is level the maximum dimensions should be observed.
- The maximum dimensions of cremated remains or babies' graves is 2' (61cm) wide and 3' (91.5cm) long.

- Graves for cremated remains have space for four burials. Unless instructions are received from the family prior to the preparation of the grave, the first burial will take place at the Top Right Hand Side to allow sufficient space for three further interments. Please note therefore, that the centre of the grave is to the left of this at the point where the grave marker will be sited. Headstones, vases etc should be placed centrally to the whole grave space.

centre

| | |
|----------------------|----------------------|
| Head LHS (2nd) | Head RHS (1st) |
| Foot LHS (4th) | Foot RHS (3rd) |

- **Temporary** Grave Markers, with the name of the deceased and the grave number will be provided without charge, for all new graves. These will be removed by cemetery staff when the permanent memorial is fixed.
- Floral tributes from the funeral will be removed from the grave two weeks after the interment has taken place.
- After a burial has taken place, the ground will take some time to level. The mound on the grave will drop during the first six months although this settlement can be dependent on the weather conditions. We ask for your understanding while this essential topping up is carried out and advise that during this period, no fences of any type are erected and only plants in pots are placed on the grave to allow regular replenishment of the soil without causing damage.
- After 6 months, grave owners are welcome to plant out the grave but this must be within the grave space (Adult grave 2' 6" x 6' 6" (76.2cm x 198.2cm) – Cremated Remains grave 2' x 3' (61cm x 91.5cm)). However, trees or shrubs must not be planted as the roots will spread and undermine memorials not only on your grave but on nearby ones too.
- After the initial six months settlement period and in the first Autumn/Spring, the grave will be turfed flat at no charge unless we are specifically instructed by the grave owner not to do so.

- Where memorials are required for the grave, only those within the current regulations and applied for by the registered owner of the grave, will be authorised.
- To ensure the maximum stability of any memorial, none should be placed on the grave for at least 6 months after burial. Application can be made via a stonemason during this time however. Your stonemason will be able to advise you of the style and size options available for each grave type.
- The types of stone permitted are:

| | |
|--|-------------------------|
| Marble <i>(in all forms and colours)</i> | York and Purbeck |
| Granite <i>(in all forms and colours)</i> | Portland |
| Nabresina | |
- **Please Note** – In the interests of Health & Safety, vases or other objects made of glass or all types of ceramics **must not** be placed on any grave.
Wire, plastic or metal fencing, or any other object deemed to be dangerous, **must not** be placed on any grave.
No loose chippings are permitted anywhere on any grave either within a surround or not. Only chippings **set in wet concrete** within a kerb set are permitted.
- Graves may be affected by burials in adjoining plots. Flowers and other ornaments may need to be removed temporarily to allow for staging platforms and access during preparation and burial service. We would ask for your understanding at this time. All fixed memorials will be protected during this period. The cemetery staff will always endeavour to return all the graves to their original position following such a service but this may not always be possible.
- All scheduled work will be completed at the earliest opportunity but ground and weather conditions may, from time to time, cause delays.
- If you have any queries or comments, please contact the staff at the office who will assist you.

Tel: **(01323) 766536**

Fax: **(01323) 760637**

Email: **crematorium@lewes-eastbourne.gov.uk**

Office Address:

Eastbourne Crematorium

Hide Hollow, Langney, Eastbourne BN23 8AE.